

**INDIANAPOLIS PUBLIC TRANSPORTATION CORPORATION  
BOARD OF DIRECTORS**

**RESOLUTION NO. 2024-02**

A RESOLUTION approving an updated Procurement Manual, to wit:

WHEREAS, the Indianapolis Public Transportation Corporation (IPTC) is an Indiana municipal corporation created pursuant to Ind. Code 36-9-4 and Revised Code of Indianapolis and Marion County § 116-402 to operate and maintain an urban mass transportation system to serve Indianapolis for the welfare of the general public, to expand the economic and social opportunities available to its residents, and to render adequate service essential to relieve traffic congestion which would otherwise prevent the rapid and efficient movement of persons and goods in and about the city; and

WHEREAS, the IPTC Board of Directors (the “Board”) is charged with the management of IPTC and is authorized to exercise the executive and legislative powers of the corporation pursuant to Ind. Code §§ 36-9-4-2, -14 and -29; and

WHEREAS, as a municipal corporation, IPTC is a political subdivision of the State of Indiana pursuant to Ind. Code §§ 5-22-2-13 and 36-1-2-13 and is, therefore, a governmental body which must comply with the public procurement statutes codified in Ind. Code 5-22 when purchasing goods and services; and

WHEREAS, IPTC has prepared an updated and comprehensive Procurement Manual to establish rules and policies governing its purchase of goods and services; and

WHEREAS, in the interests of good governance, transparency and consistency, the Board desires to adopt the updated Procurement Manual as official IPTC policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE INDIANAPOLIS PUBLIC TRANSPORTATION CORPORATION:

Section 1. The Board hereby approves and adopts the June 2024 edition of the IPTC Procurement Manual (the “Manual”) as the Corporation’s official policy governing the procurement of goods and services.

Section 2. As provided for in Section 1.5 of the Manual, the Director of the Procurement Department, with the assistance of the Legal Department, shall review the Manual annually to determine if revisions are required due to changes in applicable federal, state or local laws, or if changes to internal procedures are appropriate and advisable.

Section 3. Updates to the Manual required due to changes in applicable federal, state or local laws, may be implemented without formal Board approval, but are subject to the approval of the Chief Executive Officer (CEO), the Chief Financial Officer (CFO), and the Chief Legal

Officer (CLO) and shall be reported by the CFO to the Board's Finance Committee as an informational item at a meeting of the Committee.

Section 4. Updates to the Manual determined to be appropriate and advisable, but which are not otherwise required by law, shall be first subject to the approval of the CEO, CFO and CLO and then be subject to approval by the Board, however, modifications made to the Manual for the improved efficiency or effectiveness of internal procedures shall not require approval by the Board.

Section 5. This Resolution shall be in full force and effect from and after its adoption by the Board.

Section 6. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of any such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

ADOPTED by the Board of Directors of the Indianapolis Public Transportation Corporation this 27th day of June 2024.

BOARD OF DIRECTORS  
INDIANAPOLIS PUBLIC  
TRANSPORTATION CORPORATION

By: \_\_\_\_\_

Greg Hahn, Board Chair

ATTEST:

By: \_\_\_\_\_

Robert M. Frye, Chief Legal Officer